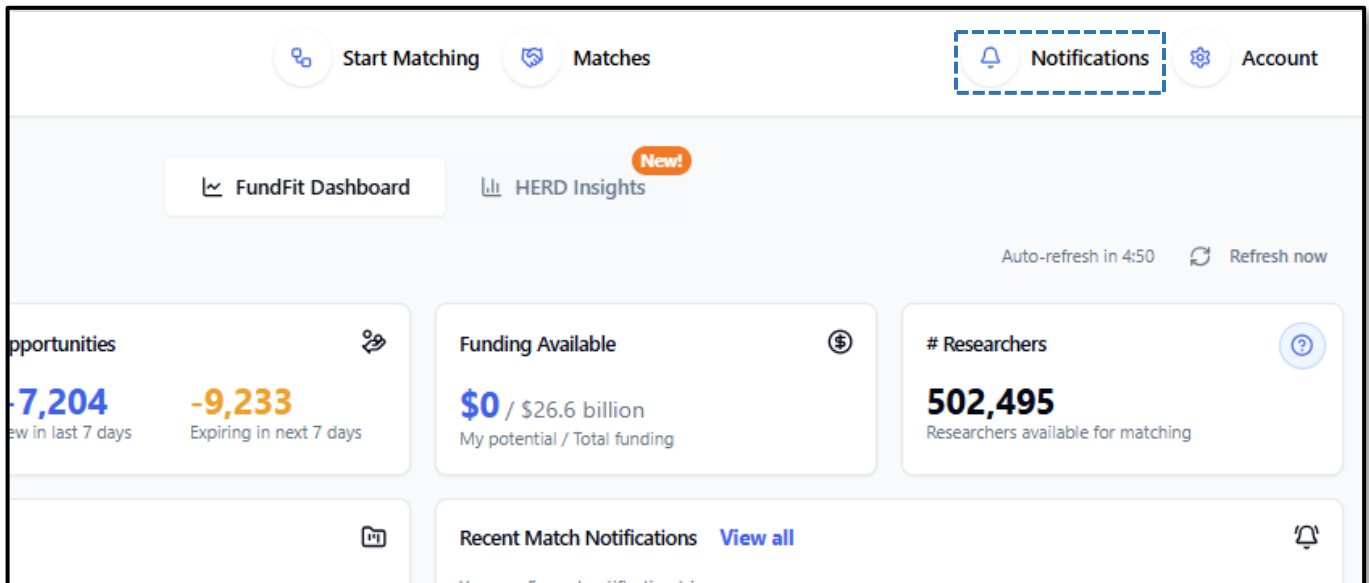


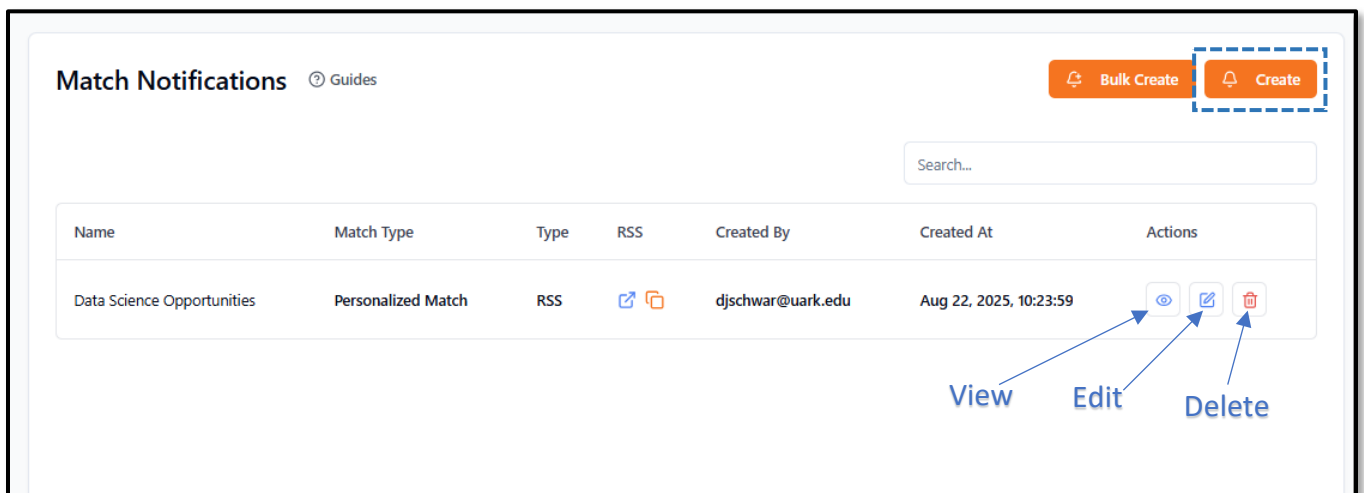
## CREATING A MATCH NOTIFICATION ON FUNDFIT

FundFit allows you to create customized email or RSS feed notifications of potential matches using either the Broad Match or the Personalized Match process. These notifications can be just for you or shared with other researchers in your area.

To get started, click on the **Notifications** button in the top right corner of the screen.



This will show you a list of your existing notifications with options to view, edit, or delete them. Click on the orange **Create** button to create a new notification.



Give your notification a name and select the **Match Type** from the drop down. Broad Match will allow you to use a saved search from the Broad Match process, and Personalized Match will allow you to create a notification for matches relevant to one or more researchers.

The **Notification Type** can be either an RSS feed or an email. For the email option, you will need to enter the list of email recipients and check a box to confirm that you will receive daily emails with opportunities that meet your search parameters.

## Set up notification

Create a notification to stay informed about new opportunities.

**Notification Name**

**Match Type**

Broad Match

**Notification Type**

Email

**Email Recipients \***

Dustin Schwartz - djschw... ✕

✕ | ▼

✎

☒ **Confirm receiving emails? \***

You will receive daily emails with opportunities that match your search

Click the blue **Continue** button in the bottom right corner of the screen to proceed when ready.

When setting up a notification based on the Broad Match process, you will be prompted to either select a saved search or build a new search from scratch.

## Choose your broad match saved search

Select from your previously saved searches or create a new one.

Saved Search

Select a saved search

Don't see what you're looking for?

Create Saved Search

If you need assistance in building a new Broad Search, you can reference our guide covering this here. If building a new search on this page, be sure to save your search to your saved searches using the + button so that it can be selected for this notification.

Don't see what you're looking for?

### Create Advanced Search

Go ahead! Type anything that interests you, hit enter when you're ready.

Saved Searches
+

☐ Research Mode ⓘ

Or show advanced filters for... or Deadline (A-Z)

After selecting your preferred saved search, click on the blue **Continue** button in the bottom right corner of the page to proceed. You will be prompted with an option to select external institutions to include in your collaborator matches. This is optional but will focus the collaborator matches in your notification to institutions you are interested in working with. Clicking the blue **Create Notification** button in the bottom right corner of the screen will create the notification and complete the process.

When setting up a notification based on the Personalized Match process, you will be prompted to select which researchers to find opportunities for (you will appear at the top of the list).

Choose researchers for your personalized match and set the minimum threshold.

Minimum Match Threshold: 50%

Only show opportunities with at least 50% match

Search researchers by name, institution, or expertise...

DS **Dustin Schwartz** ☐

University of Arkansas at Fayetteville

RP **Robert Pilgrim** ☐


University of Arkansas at Fayetteville

DM **Diana Morian** ☐

Select any number of researchers for your notification and use the slider to set the minimum match threshold. A higher percentage threshold may return fewer opportunities, but each match will be of a higher quality and more aligned with the selected researcher's background and work.

Clicking the blue **Continue** button here will bring you to the same optional choice to add any external institutions to focus on when selecting collaborators on this notification. Click the blue **Create Notification** button to create your notification.

If your notification is an RSS feed the final screen will include additional guides on how to integrate the feed with Microsoft Teams, Slack, or Mobile.





**Your notification has been setup!**


Here is the URL for your RSS feed:

`https://api.fundfit.streamlyne.org/match/feed/rss/match-notification/70/`

Please see the below guides available as integration points for this feed:

 **Microsoft Teams Guide**

 **Slack Guide**

 **Mobile Guide**

When ready, click the proceed button to be redirected back to the notification list.