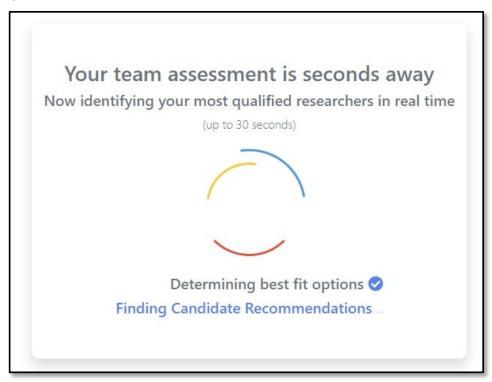




MATCHING TO RESEARCHERS AND BUILDING A TEAM ON FUNDFIT

1. Whether starting with a filtered search or reverse matching for a selected researcher, after clicking on the "Match Researchers" button for a given opportunity, you should something like the screen below while the system searches for recommendations for researchers to build your team from.



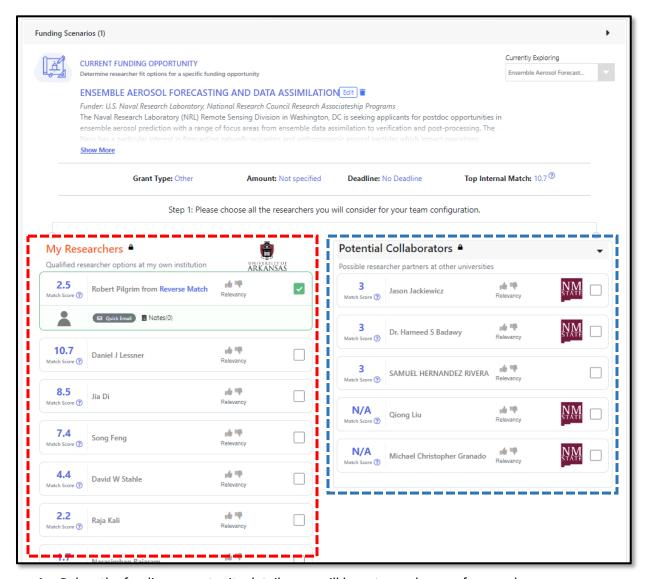
2. Once the matching search is complete, FundFit will present you with the number of matches that were found. The matching will cap at the best 15 matches. Click the "See Results" button to move to the next page to see your match results.







3. This will bring you back to the FundFit home page with your selected funding opportunity added under the "Funding Scenarios" section.



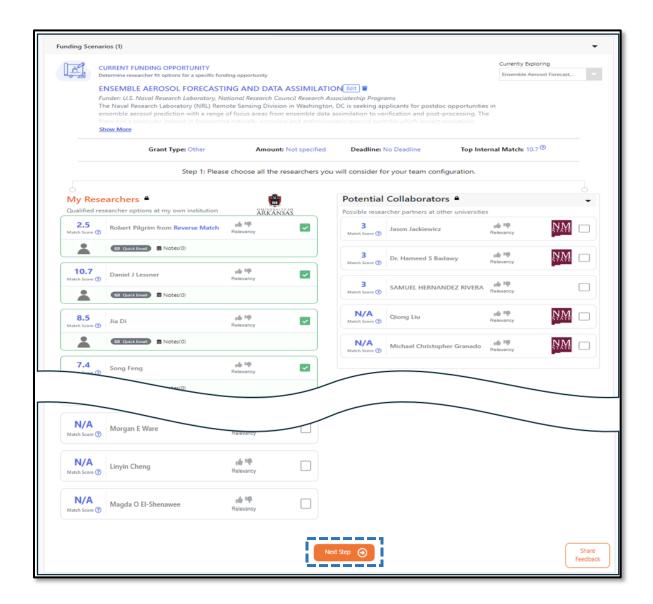
- 4. Below the funding opportunity details, you will have two columns of researchers.
 - a. My Researchers (red) lists matched researchers in the University of Arkansas system.
 - b. **Potential Collaborators** (blue) lists matched researchers from other institutions. The institution logo should appear for each researcher listed. This list will expand to include more researchers as more institutions are incorporated into the FundFit system.
- 5. Clicking on the white square on the right end of each row will mark the box with a green checkmark and add the researcher to your potential project team.

Note: The match score to the left of each researcher's name, is unique to each funding opportunity and is not on a 0-100 scale. It is recommended to benchmark scores as they compare to each other.





6. After you have selected the potential members of your project team, click on the "Next Step" button at the bottom of the section to move forward in the process.



See our guide on Moving Through the Project Steps <u>here</u> for more information on managing the project after building your team.