

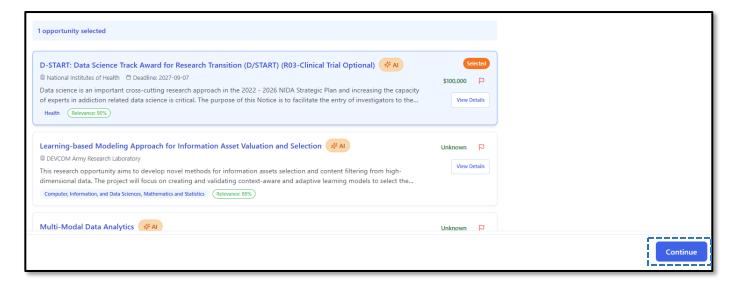


## MATCHING WITH COLLABORATORS ON FUNDFIT

Once you have found an opportunity that you would like to pursue from using either a Broad Match or a Personalized Match (more on that process can be found on the previous guide found here), click anywhere on the opportunity to select it. This should darken the opportunities background and add an orange "Selected" badge in the top right corner of the opportunity.



Clicking on a different opportunity will change your selection. When you are ready to proceed, click on the blue **Continue** button at the bottom right corner of the page.

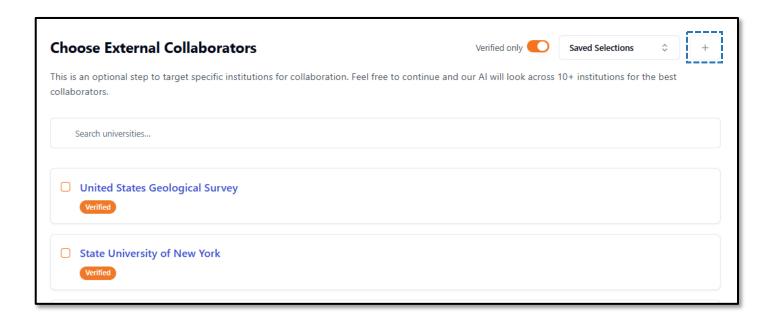


The next page will prompt you to select external collaborators by selecting from a list of institutions. This is a completely optional step. FundFit will automatically search for potential external collaborators, but by selecting one or more external institutions, your collaborator search will focus in on those specific institutions that you are interested in collaborating with.

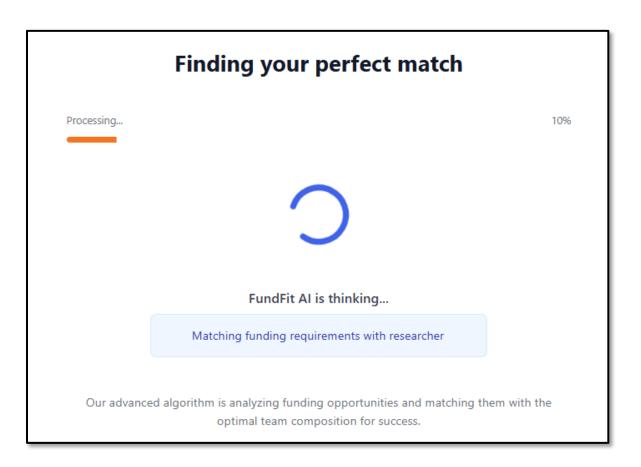
Just like with the saving search parameters for later use, this screen includes a + button in the top right to save your selected external institutions to use on later matches.







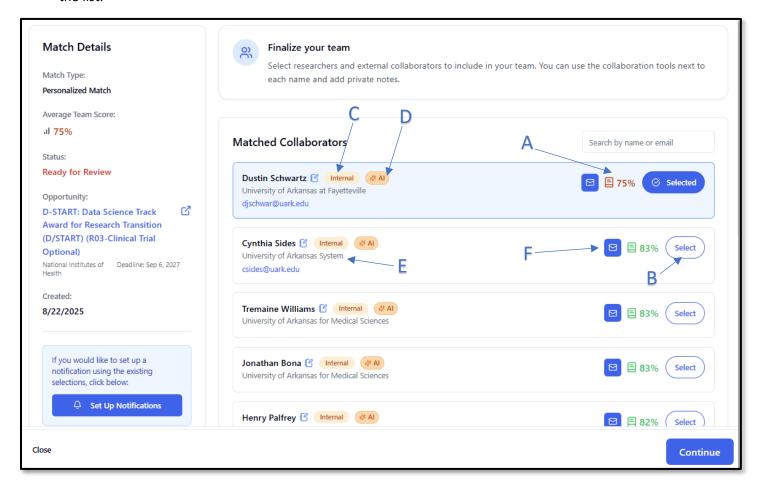
After making any selections for external institutions (again, completely optional), click the blue **Continue** button in the bottom right corner of the page to begin the matching process.







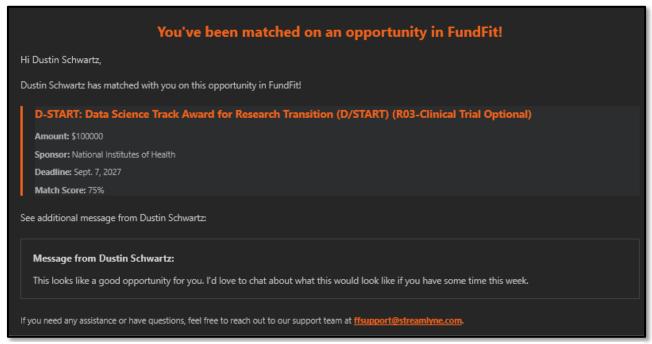
Once the match process is complete, FundFit will return a list of researchers that the system has identified as being a good match for your selected opportunity. If you started with a personalized match, you and/or any researchers you selected at the beginning will be preselected and shown at the top of the list.



- A. **Researcher's Match Score** Scores above 80% are considered strong matches.
- B. **Select Button** Click this to select/deselect a collaborator in the list.
- C. **Internal/External Flag** Indicates whether a researcher is in the U of A System or part of an external institution.
- D. Al Summary Al generated summary explaining why a researcher's match score is what it is.
- E. Researcher's Institution
- F. **Send Email to Researcher** Send an email to the selected researcher regarding the matched opportunity. The email will include some details from the opportunity as well as a section for you to include a personalized message. Example on the next page.







Example 1: FundFit Email to Researcher

After selecting your collaborators, click the blue **Continue** button at the bottom of the page to proceed to the Team Analysis. FundFit will analyze your selected team for any potential gaps or opportunities to improve your team.



## **Team Analysis**

Based on your combined team strengths and opportunity requirements, here are recommendations of what you might want to look for with your team. Feel free to go back and refine your selections as needed:

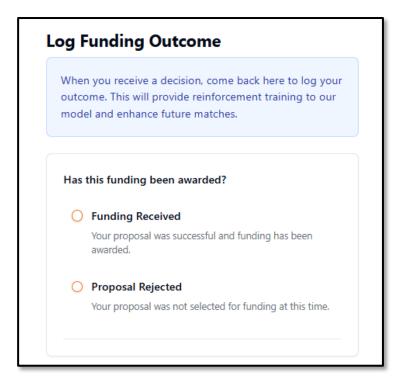
- Consider adding expertise in addiction research or a related field to your team. This grant focuses on applying
  data science to addiction-related questions, so having a researcher with a background in this area would
  strengthen your proposal.
- Your team has strong funding organization connections, particularly with the National Science Foundation. However, to align with the grant's purpose, you may benefit from exploring partnerships or collaborations with organizations or institutions that have a specific focus on addiction research or data science in the health sector.

From here, you can click on the **Back** button in the lower left corner of the page to modify your selected collaborators, or click on the blue **Submit** button in the lower right corner to finalize your team.





After finalizing your team, you will be presented with this screen to log whether or not the project was funded.



Since you likely won't have a response for the prompt at this point, you can return here by clicking on the **Matches** button at the top of the screen to load your Match History. This page is organized by the match type (Broad or Personalized), so click on the button that matches the type of matching that you did (each button has a count of how many open matches you have saved in case you forgot), and click on the button with an eye symbol to view the match again and log the result.

